

## Prevention Retention and Contingency (PRC) Checklist

### Appliance

Must be basic model, maximum amount is \$600.00.

This assistance is limited to one issuance per 10 years.

Marion County Job & Family Services

363 W. Fairground St. ~ Marion, OH 43302-1759 ~ Ph 740-387-8560 ~ Fax 740-387-2175

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**The following verifications and documentation are required for all adults living in the household, to determine eligibility for the PRC program:**

**Are you currently receiving (select all that apply):**

OWF Cash    DFA Cash    FAP/Food Stamps    MCJFS Child Care Assistance

**You must provide the following documentation for everyone living in your household.**

- Verification of all **SELF-EMPLOYMENT** income. **OR**
  - A letter from your employer giving your rate of pay and number of hours worked per week or copies of pay stubs for the last four weeks for everyone in the household.
  - Verification of child support income, alimony, spousal support (unless paid through MCJFS CSEA)
  - Verification of all other income.
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**Please Provide:**

If renting, a written statement (from the landlord) stating the appliance is not provided.

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**Please Provide:**

- One quote from a vendor that accepts the PRC voucher. Must be basic models, side by sides and freezers are not authorized.
  - PRC Application
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**Note:** A list of vendors that currently accept Marion County Job & Family Services' PRC vouchers are attached. Marion County Job & Family Services does not endorse any of these vendors

***Eligibility will be determined when all documentation has been submitted.***

